

**Institute of Clerk of Works & Construction Inspectorate
Southern Chapter
Committee Meeting Minutes
Held on the 9th March 2013 at Rund Partnership Offices
16 East Links, Chandlers Ford, Eastleigh, Hampshire, SO53 3TG.**

Present

Mr G T May [e]	Mr R Williams [e]	Mr C Barrett [e]
Mr G Ladher [e]	Mr R Young [e]	Mr R Neilson [e]
Mr J Morby [e]	Mr D Headings [e]	Mr K Gough

Welcome

The Chairman Mr R Williams welcomed all and opened the meeting at 10.30.

Apologies

Mr G Carr [e] Mr J Lawrence[e] Mr D Antoni [e]

Minutes of Last meeting

Held on the 12th January 2013 were approved and agreed as a true record.

Matters Arising

No matters arising.

Reports

The Chapter and Social funds are all in credit

The chapter has no outstanding candidate to interview for membership at present.

Geoff May gave a brief overview of the February Management Board discussions :-

Draft documents have been prepared for mandatory CPD audits

A request has been made to set up a South London meeting centre, the Board approved this.

Conference organisation is proceeding well for our AGM in the Copthorne Hotel Newcastle in April.

There have been three applicants for the two positions vacant on the Management Board.

Ray Williams reported our July visit to the Tudor House in Southampton has been confirmed.

Programme of Events

2013

10.30 Saturday 11th May. Visit to Farnborough Air Science Museum, Farnborough GU14 6TF followed by lunch at the Willens Park [Brewers Fare] Aldershot. Afternoon Aldershot Military Museum.

10.30 Saturday 8th June Calford Seadon, Calford House, Wessex Business Park, Wessex Way, Colden Common, Winchester, Hampshire, SO21 1WP.
Committee Meeting

10.30 Saturday 13th July. Tudor House in Southampton
Ray Williams will update nearer the time.

10.30 Saturday 14th September Rund Partnership Offices, 16 East Links, Chandlers Ford, Eastleigh, Hampshire, SO53 3TG.
Committee Meeting.

10.30 Saturday 12th October. Calford Seadon, Calford House, Wessex Business Park, Wessex Way, Colden Common, Winchester, Hampshire, SO21 1WP.
Committee Meeting

10.30 Saturday 9th November Rund Partnership Offices, 16 East Links, Chandlers Ford, Eastleigh, Hampshire, SO53 3TG.
Committee Meeting.

10.30 Saturday 14th December Christmas Lunch at Brewery Bar Botley
Ray Williams to update nearer the time

2014

10.30 Saturday 11th January Rund Partnership Offices, 16 East Links, Chandlers Ford, Eastleigh, Hampshire, SO53 3TG.
Committee Meeting.

10.30 Saturday 8th February Calford Seadon, Calford House, Wessex Business Park, Wessex Way, Colden Common, Winchester, Hampshire, SO21 1WP.
AGM

Any Other Business

Proposal to be taken to the AGM by the Chapter Rep
The members feel the DVD needs to be extended to cover Clerk of Works dealing with Housing, Decent Homes & other smaller projects.

Dave Headings gave a very informative talk on the Electrical systems at a Critical Operational Building ..

Date and Venue of Next Meeting

10.30 Saturday 11th May. Visit to Farnborough Air Science Museum, Farnborough GU14 6TF followed by lunch at the Willens Park [Brewers Fare] Aldershot. Afternoon Aldershot Military Museum

Meeting Closed at 11.45